

MERIDIAN LIBRARY DISTRICT

ENRICHING LIVES. IGNITING CURIOSITY.
CULTIVATING CONNECTIONS.



Be part of a transformational library committed to connecting the community to new and creative resources in meaningful ways. Meridian Library District serves 95,000 residents through two branches, a bookmobile, an emerging technology branch, and online services.

LIBRARY POSITION: PART-TIME JR. LIBRARIAN

BENEFITS | PART-TIME

- Employee Assistance Program (EAP)

POSITION PURPOSE

- The Jr. Librarian works a rotating schedule in multiple departments in order to gain exposure to and experience with the philosophy and research behind the day-to-day operations of a public library.

RESPONSIBILITIES

- Work with library staff with planning and execution of library programs for all ages
- Provides excellent customer service to library patrons
- Assist with technology questions
- Troubleshoot common lab and internet problems
- Provide reference assistance utilizing library and state databases
- Provide reader advisory services
- Sort and shelve materials
- Operate the sorting machine

SCHEDULES

- Approximately 19 hours per week
- Flexible schedule (mornings, afternoons, nights and weekends)
- 1-year temporary assignment

HIRING RANGE

- The hiring rate is:
\$12.55 per hour DOE



A SUCCESSFUL JR. LIBRARIAN:

- Has a sense of humor
- Excels at customer service
- Has great technology skills
- Enjoys working with people
- Has excellent communication skills
- Is energetic, motivated & details-oriented
- Currently enrolled in High School or College

LEARN MORE: [@MeridianLibrary](http://www.MLD.org/employment)