



IDAHO COMMISSION ON HISPANIC AFFAIRS

FIRST 100 DAYS

EXECUTIVE DIRECTOR'S REPORT

Welcome Message

Strong Roots. Shared Values. One Community.

May 5 – June 30: 110 meetings

Leadership & Governance

- Participated in first Commission Board meeting.
- Drafted governance documentation and updated staff responsibilities.
- Created onboarding materials for Commissioners.

Strategic Initiatives

- Presented and led a 2-hour discussion on the *Statewide Hispanic Healthcare Report*.
- Convened Magic Valley partners to pilot the Medical Assistant (MA) talent pipeline.
- Secured commitments from CSI and ISU for IYLS Summit events.
- Convened meeting with CofI, TVCC, and CWI to explore hosting an event in the Treasure Valley.
- Transitioned team to fully mobile capability at minimal cost.
- Completed Phase I of paper-to-digital migration.

Communications & Media Engagement

- Interviewed with *Idaho Press* and *Idaho Capitol Sun*; both published articles.
- Completed agency rebrand: logo, mission, vision, and motto.
- Prepared Phase I of website redesign.

Operational & Fiscal Efficiency

- Reviewed MOU with DOA on budgeting and administrative services.
- Participated in Town Hall Idaho, Cognos, and LUMA budget training.
- Identified ~\$35K in budget efficiencies (lease, network, technology).
- Toured new Chinden Campus office and presented savings to Governor's Office for review and approval.
- Prepared office for relocation.



Idaho Commission on Hispanic Affairs

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July 1 – August 8: 105 meetings

Leadership & Governance

- Completed FY25 staff performance review and FY26 goals alignment.
- Welcomed two new Commissioners from the House and Senate.

Strategic Initiatives

- Finalized IYLS event commitments from CofI, TVCC, and CWI.
- Conducted Phase I partner meetings for MA talent pipeline.
- Convened meeting to discuss management and use of Hispanic Community Center.
- Completed GovDelivery, and Qualtrics trainings.
- Submitted updated Strategic Plan and Key Priorities.
- Scheduled conference space for agency and rebranding unveiling event on October 15.

Communications & Media Engagement

- Interviewed with *Idaho Statesman*; article published August 10.
- Posted temporary agency webpage.
- Launched Phase II of website refresh.

Operational & Fiscal Efficiency

- Received Governor's Office approval for relocation; lease savings of ~\$76K/3 years vs ~\$22K/3 years
- Reviewed Shared Services opportunity with SCO to determine cost efficiencies for administrative services.
- Completed DFM, ITS budget training.
- Coordinated move with DOA, ITS, Correctional Industries, CompuNet, and Xerox.
- Completed agency move to Chinden Campus.



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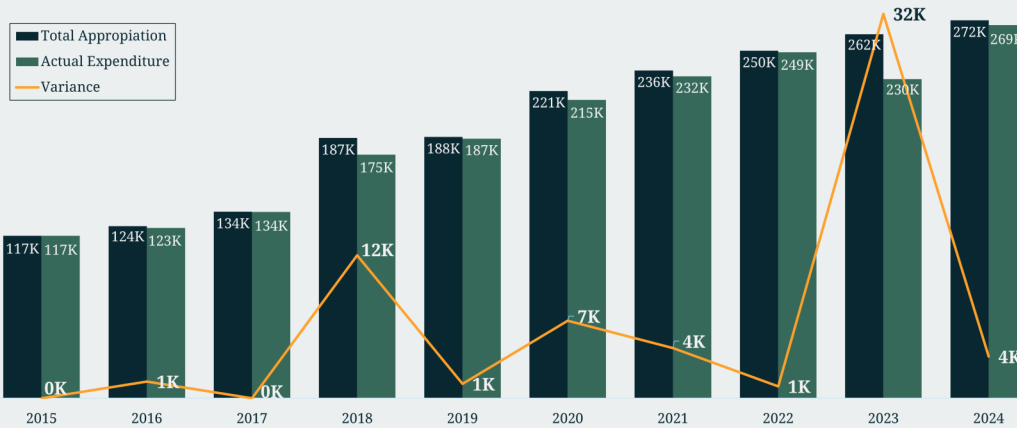


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FIRST 100 DAYS

BUDGET & PROGRAM SNAPSHOT

General Fund Appropriation vs Expenditures

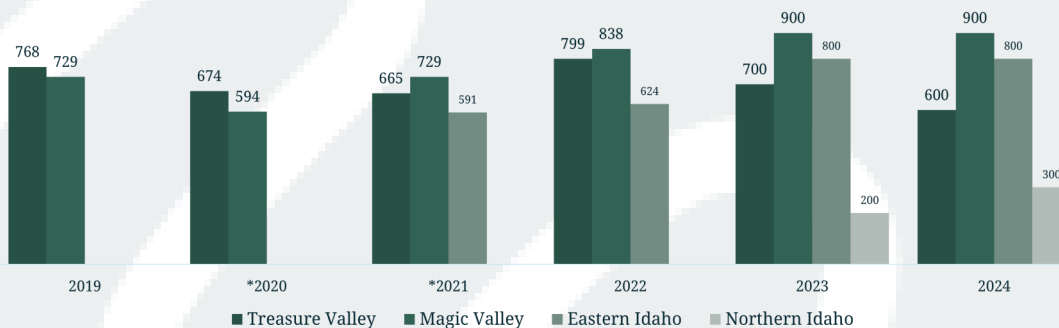


Fiscal Year for Actuals	Total Appropriation	Actual Expenditure	Variance
2015	\$116,900.00	\$116,900.00	\$0.00
2016	\$124,000.00	\$122,600.00	\$1,400.00
2017	\$134,300.00	\$134,200.00	\$100.00
2018	\$187,400.00	\$175,400.00	\$12,000.00
2019	\$188,200.00	\$187,000.00	\$1,200.00
2020	\$221,300.00	\$214,800.00	\$6,500.00
2021	\$236,100.00	\$231,900.00	\$4,200.00
2022	\$250,300.00	\$249,300.00	\$1,000.00
2023	\$262,100.00	\$229,800.00	\$32,300.00
2024	\$272,200.00	\$268,700.00	\$3,500.00

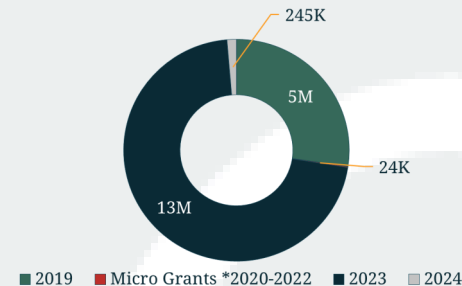
Source: Legislative Services Office | Budget & Policy Analysis Division | Hispanic Affairs Commission on

Idaho Youth Leadership Summit Figures

TOTAL STUDENTS



TOTAL SCHOLARSHIPS



Notes:

Total number of students—12,211

Total amount scholarships—\$18,094,500.00

Scholarship award figures voluntarily provided by each academic institution. Not all academic institutions agreed to provide this information.

*Indicates impact of COVID-19 pandemic

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EXECUTIVE DIRECTOR'S BIO



Annette Valenzuela Tipton grew up in Rupert, ID. As the granddaughter of Mexican immigrants and the daughter of a migrant seasonal farmworker, her family's entrepreneurial spirit, work ethic, and commitment to service inspired Annette to excellence from an early age.

After graduating from Nampa Senior High School, she went on to complete an undergraduate degree in community health at Brigham Young University – Provo. Annette was selected to work as an intern in the office of U.S. Senator Mike Crapo (R-ID) in Washington, D.C., which led to a career in government relations. For over a decade, she represented top financial institutions such as Merrill Lynch, Bank of America, and CIT Group before the U.S. Congress and White House Administrations. She also completed a master's degree in international commerce and policy at George Mason University.

Following her time on the east coast, she worked in business management for west government banking at JPMorgan; there she gained expertise in corporate finance, budgeting, growth projections, and data analytics. Her experience spans banking and healthcare policy, finance, economics, and technology. In addition, Annette has extended her time and talent to healthcare. Throughout her career, she has been committed to serving Idaho's Hispanic community by supporting the missions of Terry Reilly Health Services, where she supported marginalized communities and leading the Outreach & Enrollment, the Idaho Latino Scholarship Foundation, BSU College Assistance Migrant Program, Idaho Hispanic Youth Symposium, and the Congressional Hispanic Caucus Institute.

Annette joined the State Controller's Office in 2020 where she led the state's legislative mandate to establish an integrated data system, Insight Idaho. She is a member of the Idaho Department of Finance Emerging Technology Advisory Committee and is active in church and her community.

Annette lives in West Boise with her husband Tel and their four-year old daughter Teddie.



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