



Idaho State Historical Society Museum Educator, (part time)

CONTRIBUTE TO THE AGENCY'S SUCCESS

All ISHS employees are vital in realizing the overall Agency's mission, vision, and values, fostering our internal team camaraderie, and building our family of members, supporters, and advocates. Thus, we expect all staff members to:

- Engage with and promote agency programs and outreach opportunities to build our external family
- Actively demonstrate the Agency's Work Culture Standards to build our internal and external customer relationships
- Share your perspective and expertise, as assigned on Agency strategic committees
- Identify opportunities to strengthen ISHS practices and programming that supports diversity, equity, accessibility, and inclusiveness

DISTINGUISHING FEATURES OF WORK

Museum Educators are an important part of the Education Team. They assist in the teaching and implementation of on-going programs within multiple disciplines targeted to PreK-12th grade students, teachers, youth groups, families, and adult audiences. This role also engages visitors from early childhood to adult in inquiry-based experiences based on the museum's collection and exhibitions.

This position will work up to 19.5 hours a week, Tuesday- Saturday shifts between 9am-5pm. It will require occasional evening work, as needed.

REPORTING RELATIONSHIP

The Museum Educator reports to the Curator of Education.

DUTIES & ESSENTIAL JOB FUNCTIONS:

- Deliver daily greetings, tours and classroom workshops for PreK-12th grade school and youth groups visiting the Museum both in-person and virtually.
- Facilitate camp, family, and outreach programming for the Museum
- Support the Education Specialist and the Curator of Education in writing lesson plans for interactive museum programs consisting of hands-on

activities and inquiry-driven lessons in alignment with the Agency's Strategic Plan.

- Participates in the Education Department as an active member to assess and plan for audience needs including differentiation and evaluation.
- Track and maintain program supplies and communicate with the Education Specialist if materials need to be purchased or replaced
- Continual study of the Museum's collections, exhibitions, and content to ensure a thorough understanding of Idaho and its history
- Provide support as needed for National History Day in Idaho regional and state competitions
- Maintain an organized, clean, and efficient work environment
- Attend museum trainings and other professional development opportunities
- Provide support to agency public programs and outreach efforts as assigned
- Perform other duties as assigned

MINIMUM QUALIFICATIONS/ SKILL REQUIREMENTS

- High school diploma or GED, undergraduate degree coursework in progress preferred
- At least one year of experience teaching students in a formal or informal education program (i.e. camp instructor, teacher, coach)
- Ability to teach a class size group of students and experience with different age groups is preferred
- Warmth, positive energy, and a sincere love of working with youth and their families.
- Ability to work collaboratively and independently.
- Interest in history, education, museum studies, anthropology, or a related field
- Flexible schedule with the ability to work evenings and weekends as needed
- Working knowledge of Microsoft Office, Adobe Acrobat, Outlook, and relevant database software
- Excellent communication skills, including telephone, interpersonal, and written skills.
- Ability to accept guidance, direction, and supervision; able to give feedback and share ideas appropriately and professionally
- Able to interact professionally and appropriately with staff, volunteers, and the public

This position is hired at \$16.45/hour. If interested, please send a cover letter and resume to Liz Hobson at liz.hobson@ishs.idaho.gov by August 16th.