

Bilingual Spanish Field Interviewer



On behalf of 2M Research, Headway Workforce Solutions is seeking outgoing and motivated Bilingual Field Interviewers to conduct home, laptop-assisted questionnaires in the Caldwell, ID area. Interviews will typically be pre-arranged, but Field Interviewers must be comfortable contacting individuals who were not previously contacted to gain study cooperation on the spot, or for a later interview date.

Travel to respondent home

Greet, direct, and explain research processes to participants

Conduct laptop-assisted interviews

Be responsible for laptop and all other study materials

Keep respondent information and interview details confidential

Report to Field Supervisor through regularly scheduled weekly calls. Complete all other tasks as assigned by management

- Must be able to read, write and converse in Spanish
- High School Diploma or equivalent
- Age 21 or older
- Must be able to pass a background and motor vehicle record check
- Personal, reliable transportation, and automobile insurance
- Personal cell phone required
- Must be willing to drive up to 50 miles or more, one way in certain locations, to contact respondents as necessary
- Paid, in-person training in the Arlington, Texas area from June 16-June 21, 2019
- Field Interviewers will report directly to their assigned Field Supervisors and will be responsible for preparing detailed notes on the status of their assigned cases as well as accurate reporting of hours and expenses

3100 Smoketree Ct suite 900 Raleigh, NC 27604

(919) 424-1056 www.headwaywfs.com

Contact Dionte Gilchrist for additional information and consideration