



Area Extension Educator 4-H Volunteer Leadership Development University of Idaho Extension

College of Agricultural and Life Sciences, Boise, Idaho

UNIVERSITY OF IDAHO • COLLEGE OF AGRICULTURAL AND LIFE SCIENCES • RECRUITING THE BEST AND BRIGHTEST

APPLICATION PROCESS:

Confidential review of applicants will begin March 25, 2018 and continue until the position is filled.

To apply and submit your resume and cover letter visit:

<http://uidaho.peopleadmin.com/postings/20476>

Be prepared to submit a letter of qualification that addresses the minimum and preferred qualifications; a CV or resume; the names and contact information for references; and transcripts.

Transcripts should be sent directly from the granting institution to the Search Chair.

FOR QUESTIONS ABOUT THE POSITION CONTACT:

Nancy Shelstad, Chair
University of Idaho
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Boise, Idaho 83702
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Marty Lunt
Search Coordinator
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The University of Idaho invites applications for a faculty position in 4-H to provide state-wide program leadership for 4-H Volunteer Leadership Development at the Assistant rank or Associate rank with the possibility of tenure.

The 4-H Volunteer Leadership Development (VLD), Area Extension Educator position reports to the Director of the UI Extension 4-H Youth Development Program and is responsible for providing statewide leadership for an effective volunteer management system for all 3,500+ 4-H volunteers. The VLD Area Extension Educator serves as the 4-H Youth Development lead in awareness, understanding, and compliance with the application of laws, policies, and procedures as they relate to volunteer involvement in the UI Extension 4-H Youth Development Program. The position works closely with University of Idaho Risk Management personnel to assure that volunteers representing the University of Idaho 4-H Youth Development Program are uniformly screened and trained before working with youth. The VLD Area Extension Educator is responsible for staying up-to-date on research in the field of volunteer leadership and development and training county faculty and staff in best practices of volunteer leadership and development. The VLD Area Extension Educator is a member of the western regional and national 4-H teams developing curriculum and training for volunteer development and management. As the statewide team lead, the VLD Area Extension Educator will implement the Plan of Work for Volunteer Leadership Development and the evaluation of key statewide programs related to volunteers.

Outreach and Extension (80%)

- Provide Statewide Leadership for 4-H Volunteer Program Areas.
- Lead and Manage Volunteer Management System.
- Provide Leadership of Statewide Volunteer Training Program.

Scholarship and Creative Activities (15%)

- Develop a record of scholarly publications regarding subject matter relative to the position.

University Service (5%)

- Review professional publications; serving on university and department committees as appropriate; performing special projects and other duties as needed and/or requested.
- Participate in district, state, regional and national professional development opportunities as presented and appropriate to responsibilities.

Minimum Qualifications

- Master's in human development, adult development, education, or closely related field.
- Professional experience working with volunteer and youth programs.
- Excellent presentation and organizational skills.
- Effective problem-solving skills.
- Demonstrate the ability to work in cross-cultural environments.
- Competent in using Microsoft Office package, online applications, and social media.

Minimum Qualifications (Cont.)

- Demonstrated the ability to: coordinate, plan and implement events, workshops, trainings, and programs.
- Organize and prepare information and materials, communicate with the public, both orally and in writing.
- Work a flexible schedule including some weekends
- Must: possess valid driver's license.

Additional Preferred Qualifications

- Experience: working in Extension, preferably 4-H Youth Development, Volunteer Management Systems; in grant and budget management; generating curriculum and resource materials; in event management; developing, recommending, and evaluating program procedures and recommending changes; developing technical written materials such as policies, technical manuals or rules/regulations; providing technical program assistance to staff and volunteers; gathering, assembling, correlating, and analyzing facts; and devising solutions to problems; writing concise reports, and developing and evaluating policies and procedures
- Demonstrate conflict resolution skills.
- Network/collaboration experience with volunteer organizations.

SALARY:

Salary is commensurate with the candidate's professional qualifications and experience. University of Idaho benefits and enrollment in TIAA-CREF or VALIC are included. For more information on benefits at UI, go to: <http://www.uidaho.edu/human-resources/benefits>.

COLLEGE OF AGRICULTURAL AND LIFE SCIENCES:

The College of Agricultural and Life Sciences advances the health and welfare of people, animal and the environment through research and education in agriculture, community, human and rural development, natural resources, nutrition, and life sciences. The college leads research and Extension efforts related to various issues and our faculty and students are finding solutions to the world's most critical challenges in order to create and sustain an abundant food and energy supply, a healthy environment and successful families and communities.

Agriculture is one of the main industries in the state of Idaho, with over \$25 billion in total sales, accounting for 20 percent of the state's total sales. Agribusiness is responsible for 14 percent of Idaho's GSP and approximately one in every seven jobs in the state is related to agriculture.

The University of Idaho plays a key role in Idaho's agriculture industry, through research, teaching and Extension activities.

For more information: www.uidaho.edu/CALS

UNIVERSITY OF IDAHO:

The University of Idaho is a premier destination for higher education and Idaho's only national research institution. From our beautiful residential campus in Moscow, as well as our learning centers that touch every community in Idaho, the University of Idaho is leading our state and region with an energized environment where passion for knowledge and discovery expands intellectual and cultural boundaries.

At the University of Idaho, we attract many of the nation's best students every year, because our expectations are higher and our commitment is stronger. We equip our people with the substantial resources they expect from an internationally recognized land grant institution. Our graduates join a legacy of thinkers, leaders and global citizens that is focused on improving lives within the state and beyond.

The University of Idaho is home to 12,000 undergraduate, graduate and professional students from all 50 states. International students from more than 76 countries comprise 5 percent of the student body. The university enrolls 42 National Merit Scholars, by far the largest number in Idaho and among the highest concentration of Merit Scholars in the western United States. Nearly 50 percent of the incoming freshmen were in the top quartile of their graduating class.

The University of Idaho is an equal opportunity and affirmative action employer. It is the policy of the regents that equal opportunity be afforded in education and employment to qualified persons regardless of race, color, national origin, religion, sex, age, disability or status as a disabled veteran or Vietnam-era veteran. It is also the policy of the University of Idaho to not discriminate based on sexual orientation.

The College of Agricultural and Life Sciences is strongly committed to achieving excellence through cultural diversity. We actively encourage applications and nominations of underrepresented groups.